

Sending Resumes to Agencies

Following are issues to consider when sending your resume to an agency:

- Many agencies are either "one person in a room" agencies or too busy to respond to you personally. They will contact you only if they have a job opening.
- It's better to concentrate on only a few agencies than to send your resume to too many of them.
- To increase your chances of success with the "few agencies" method, keep in touch with those agencies every other month or so, just so they keep you in mind.
- If possible, concentrate on agencies that place technical writers. Get recommendations from fellow tech writers. It's important to respect the agency you are working with.
- Once you start working with an agency, make it clear that they should not send your resume to a client without your permission. An agency that has a problem with this probably is not one you want to work with.
- Finally, don't just rely on agencies for your job search. Work those contacts and use STC to your advantage. Many STC chapters have employment specialists or job postings.